REGION NINE
DEVELOPMENT COMMISSION

**BOARD OF DIRECTORS MEETING**
**Meeting Minutes**
May 8, 2024

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## I. CALL TO ORDER

Chair Laven called the meeting to order at 4:34 p.m. at RNDC.

## II. ROLL CALL

MEMBERS PRESENT: Andrea Boettger, Jim Branstad, Marie Dranttel, Lyle Femrite, Mike Laven, Christian Lilienthal, Tom Loveall, Steve Rohlfing, Phil Schafer, Rob Wilkening

OTHERS PRESENT: Nicole Griensewic, Ky Battern, Sarah Janovsky

There was a quorum.

## III. APPROVAL OF CONSENT AGENDA

Femrite moved to approve the consent agenda. Lilienthal seconded. Motion carried.

## IV. FINANCE DIRECTOR'S REPORT

Ky Battern spoke about the recently vacated Loan Specialist Position.

## V. OUT-OF-STATE TRAVEL REQUESTS

Rohlfing noted that the mileage rate on the travel requests was incorrect. This will be updated.

Rohlfing moved to approve the out-of-state travel requests with mileage revision. Drantell seconded. Motion carried.

## VI. SALARY SCHEDULE COST OF LIVING ADJUSTMENT RECOMMENDATION

Femrite moved to approve the cost of living adjustment recommendation onto the full commission. Wilkening seconded. Motion carried.

## VII. FY24 REVISED BUDGET

Loveall moved to approve the FY24 Revised Budget. Branstad seconded. Motion carried.

## VIII. FY25 PRELIMINARY BUDGET RECOMMENATION

Wilkening moved to approve the Preliminary FY25 Budget recommendation onto the full commission. Femrite seconded. Motion carried.

## IX. PRELIMINARY LEVY RECOMMENDATION

Boettger moved to approve the Preliminary Levy recommendation onto the full commission. Drantell seconded. Loveall and Schafer opposed. Motion carried.

## X. CHAIR'S REPORT

A. Resolution 2024 – 02 - Proposed FY25 Meeting Dates

Wilkening moved to approve the Proposed FY25 Meeting Dates onto the full commission. Schafer seconded. Motion carried.

B. Nominating Committee Recommendation on Slate of Officers:

   i. Chair - Mike Laven, Lisa Norton
   ii. Vice Chair - Andrea Boettger
   iii. Treasurer - Marie Drantell
   iv. Secretary - Jim Branstad

Slate of Officers will be:

   i. Chair - Mike Laven
   ii. Vice Chair - Andrea Boettger
   iii. Treasurer - Marie Drantell
   iv. Secretary - Jim Branstad

## XI. EXECUTIVE DIRECTOR'S REPORT

Griensewic asked for a motion to close the meeting per state statute 13D.05, to discuss a legal matter.

Schafer moved to close the meeting at 5:28 p.m. Rohlfing seconded. Motion carried.

Rohlfing moved to open the meeting at 5:44 p.m. Wilkening seconded. Motion carried.

## XII. OTHER BUSINESS

## XIII. ADJOURNMENT

Loveall moved to adjourn. Wilkening seconded. Motion carried.

The meeting adjourned 6:02 p.m.

Mike Laven, Chair

Jim Branstad, Secretary